



# BUILDING PERMIT APPLICATION

Date: \_\_\_\_\_

## PROPERTY OWNER INFORMATION

\_\_\_\_\_  
Name

\_\_\_\_\_  
Driver's License/State ID # - State Issued  
(*Copy of Driver's License/State ID required*)

\_\_\_\_\_  
Address - Street #

\_\_\_\_\_  
Street Name

\_\_\_\_\_  
CITY

\_\_\_\_\_  
State

\_\_\_\_\_  
48015

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Property Owner Mailing Address (*IF different than property address*) (*Must be address on Driver's License/State ID*)

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
FAX #

\_\_\_\_\_  
Email

## CONTRACTOR INFORMATION (If work is to be completed by a Licensed Contractor)

\_\_\_\_\_  
Name of Business Address  
(*Must be street address, PO Box not allowed*)

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Name

\_\_\_\_\_  
Driver's License/State ID # - State Issued  
(*Copy of Driver's License/State ID required*)

\_\_\_\_\_  
Workman's Comp. Carrier

\_\_\_\_\_  
MESC Employer #

\_\_\_\_\_  
Contractor's License #

\_\_\_\_\_  
Occupational License #  
Date

\_\_\_\_\_  
Federal ID #:

\_\_\_\_\_  
Occupational License Exp.

\_\_\_\_\_  
Address - Street # Street Name  
(*Must be address on Driver's License/State ID*)

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
FAX #

\_\_\_\_\_  
Email

**7070 E. 10 Mile Rd., Center Line 48015 - 586-757-6800**

**[www.centerline.gov](http://www.centerline.gov)**

*"Smalltown Lifestyle in the Heart of Metro-Detroit"*

**PLEASE NOTE:**

- **ALL REQUESTED INFORMATION MUST BE PROVIDED – INCOMPLETE BUILDING PERMIT APPLICATIONS WILL NOT BE PROCESSED**
- **ALL CONTRACTORS MUST COMPLETE A CONTRACTOR REGISTRATION FORM**

**Please check one in each column:**

**Permit Type:**

Building: \_\_\_\_\_  
Demolition: \_\_\_\_\_  
Other: \_\_\_\_\_

**Class:**

Residential: \_\_\_\_\_  
Commercial: \_\_\_\_\_  
Multi-Family: \_\_\_\_\_  
Mixed Use: \_\_\_\_\_  
Industrial: \_\_\_\_\_  
Other: \_\_\_\_\_

**Sub-class:**

New Construction: \_\_\_\_\_  
Remodel/Addition: \_\_\_\_\_  
Garage/Shed: \_\_\_\_\_  
Deck: \_\_\_\_\_  
Strip & Re-Roof: \_\_\_\_\_  
Other: \_\_\_\_\_

**RESIDENTIAL CONSTRUCTION: (New/Remodel/Additions)**

Construction Cost: \$ \_\_\_\_\_ *(Include all costs including driveways, etc. but no land values)*

Square Footage: \_\_\_\_\_ *(Include all habitable area on all floors including all finished basement area and bonus rooms)*

Bedrooms: \_\_\_\_\_ Bathrooms: Full \_\_\_\_\_ Half \_\_\_\_\_ # of Stories: \_\_\_\_\_

Water/Sewer Utilities: New \_\_\_\_\_ Existing \_\_\_\_\_

Finish Floor Elevation: \_\_\_\_\_ Finish Grade Elevation: \_\_\_\_\_

**All other construction: Commercial/Industrial/Mutli-Family**

Construction Cost: \$ \_\_\_\_\_ *(Include all costs except the fixtures and site improvements)*

Square Footage: \_\_\_\_\_ *(Total area using outside dimensions)*

MBC use group(s): \_\_\_\_\_ MBC Construction Type: \_\_\_\_\_

Sprinkler System Type: \_\_\_\_\_ Mezzanine: Yes No \_\_\_\_\_ SqFt

Specific use(s) of structure: \_\_\_\_\_

# of Fire Areas: \_\_\_\_\_ Has Knox Box been ordered? Yes No

Is special inspection list attached? Yes No

ALL SUBMISSIONS MUST INCLUDE TWO (2) COPIES OF THE CONSTRUCTION DOCUMENTS. ONE COPY MUST BE A FULL-SIZE COPY TO SCALE AND THE OTHER MUST BE NO LARGER THAN 11"X17". ALL REDUCED COPIES MUST BE FULLY LEGIBLE. REVERSED TEXT DRAWINGS WILL NOT BE ACCEPTED.

Architect: (if applicable)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Street #Street Name

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
FAX Number

\_\_\_\_\_  
Email

Describe in detail the scope of the work:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IF THE APPLICANT IS NOT THE OWNER, THE AFFIDAVIT BELOW MUST BE COMPLETED BY THE APPLICANT. A COPY OF THE SIGNED CONTRACT OR A SEPARATE AFFIDAVIT MAY BE SUBMITTED IN LIEU OF COMPLETING THE AFFIDAVIT.**

**Applicant Affidavit**

***Permits are not transferable as to any other person or property, and are not refundable. Issuance of a permit does not guarantee compliance with a building or other applicable code. Homeowners must complete work themselves or hire licensed contractors. Completed work must be inspected immediately. The applicant shall be responsible for obtaining permits; scheduling inspections; and payment of fees. If work is started before a permit is issued, an additional inspection fee will be assessed.***

***Section 23a of the State Construction Code Act of 1972, Act 230 of Public Acts of 1972, and Section 125.15321 of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.***

***As the applicant, I have read and understand the conditions listed above.***

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

**Owner Affidavit**

I, hereby certify that the work described on this permit application shall be installed by myself on the property listed herein, which I will be living in or about to occupy. All work shall be installed in accordance with all applicable City of Center Line Codes or other applicable state and federal laws, and said work shall not be enclosed, covered up, or put into use until it has been inspected by a City of Center Line Building Inspector. I will cooperate with the Inspector and assume all responsibility to arrange for necessary inspections.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

-----  
**FOR OFFICE USE ONLY**

	<u>Fees:</u>	<u>Paid:</u>
Permit Fee:	_____	_____
Bond:	_____	_____
Plan Review:	_____	_____
Contractor Registration:	_____	_____
Investigative Fee:	_____	_____
Other:	_____	_____
Total:	_____	_____

\_\_\_\_\_  
Approval Signature

\_\_\_\_\_  
Date

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_