



**City of Center Line  
Application for Registration  
Non-Owner Occupied Property**

Today's Date: \_\_\_\_\_ Date of Last Inspection: \_\_\_\_\_ Type of Rental: Residential/Commercial

Rental Address: \_\_\_\_\_ Number of Units: \_\_\_\_\_

**OWNER INFORMATION – (All Information is Mandatory)**

Name: \_\_\_\_\_ Are you an LLC: **YES NO** (Circle one)

If LLC, what is the Officer's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ (Copy of Driver's License Required) State Issued: \_\_\_\_\_

DOB: \_\_\_\_\_ Email Address: \_\_\_\_\_

**AGENT/MANAGER INFORMATION (Responsible Party)**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ (Copy of Driver's License Required) State Issued: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**TENANT INFORMATION (Commercial/Industrial Only)**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Signature of: Owner/Agent (circle one) \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

**MAKE CHECKS PAYABLE TO: City of Center Line**

- Rental Registration: \$100 per location (Registration due every year)  
(\$50 per location October 1<sup>st</sup> through March 1<sup>st</sup>)
- Residential Inspections: \$75.00 – One (1) Unit Only (Single Family)
- Residential Inspections: \$125.00 – Over one (1) unit + \$20.00 per unit over (1) one unit
- Multi-Residential: \$125.00 – Over fifty (50) units +\$20.00 per unit over fifty (50) units
- Commercial Inspections: \$200.00 per unit
- Fees include original inspection & one re-inspection for compliance
- Re-scheduled inspection may be charged - \$50.00
- Re-inspection fee for non-compliance (2<sup>nd</sup> re-inspection): \$50.00

**NOTE: IF THE PROPERTY HAS BEEN SOLD, YOU MUST SUPPLY THE CITY WITH A COPY OF THE RECORDED LAND CONTRACT OR DEED TO HAVE YOUR NAME REMOVED FROM RECORD**

**OFFICE USE ONLY**

**Registration Approved:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_