



APPLICATION FOR PERMIT TO CONSTRUCT WITHIN THE RIGHT-OF-WAY

DATE

If a contractor is to perform the construction entailed in this application and permit, and is supplying the bond, the contractor will fill out the information block provided, and thereby assume responsibility along with the applicant, for any provisions of this application and permit which apply to him/her.

APPLICANT'S INFORMATION

Name

Driver's License/State ID # - State Issued
(Copy of Driver's License/State ID required)

Address - Street # Street Name
(Must be address on Driver's License/State ID)

City

State

Zip Code

Home Phone

Cell Phone

Work Phone

FAX #

Email

The above applicant hereby makes application for permission to construct, repair or install the following structure which is within the right-of-way of _____ (Address), between _____ and _____ in the City of Center Line, Michigan. This construction will commence _____, and end _____. A detailed description of the desired facility and/or activity is as follows, (if crossing roadbed, describe method):

Signature/Title of Applicant

Date

The above stated intentions will be carried out in the manner applied for and in accordance with plans, specifications, map and statements filed with the Department of Public Works as part of this application and if said permit is granted, the above applicant agrees to do the following:

1. Give written notice to the Department of Public Works 24 hours prior to commencement of operations covered by this permit.
2. In any and all operations under this permit, meet all requirements of the specifications and Supplemental Specifications set forth on page 2 of this application and permit.
3. Take, provide and maintain all necessary precautions to prevent injury or damage to persons and property from operations covered by this permit and use safety devices which are approved by the City of Center Line, Michigan.
4. Hold harmless the City of Center Line against any and all claims for damages arising from operations covered by this permit for \$1,000,000 Personal Injury and \$1,000,000 for Property Damage for operations covered by this permit.
5. Surrender the permit herein applied for, cease operations and surrender all rights thereunder whenever notified to do so by the Department of Public Works because of this need for the area covered by the permit or because of a default in any of the conditions of the permit.
6. Immediately remove, alter, relocate at applicant's own expense, the facility for which this permit is granted, if requested by the Department of Public Works to do so. Upon failure to remove, alter,

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relocate or surrender the facility pursuant to the request of the City, reimburse the Department of Public Works for its cost in doing the same.

7. Upon request, file a performance bond in the amount stated below acceptable to the City of Center Line, and conditioned upon performance of the conditions of the permit and compliance with all requirements of law.
8. Upon request, make a cash bond deposit in the amount stated below. After satisfactory completion of this construction and presentation of a City Receipt, said cash deposit will be returned less any expense incurred by the City of Center Line in connection with this construction.

ATTACH TO APPLICATION: ___Map ___Plan ___Specs ___Bond ___Proof of Insurance

A permit, as requested in the application, subject to the conditions to which applicant agrees, is hereby granted for the period commencing _____ and ending _____. The period applied for and granted in this application and permit covers activity within the right-of-way. The obligation to operate, use and/or maintain the facility to the satisfaction of the City of Center Line remains in force as long as the facility exists.

_____	_____	_____	_____
<i>Date</i>	<i>Permit Number</i>	<i>Permit Fee</i>	<i>Approved By</i>
_____	_____	_____	_____
<i>Inspection Fee</i>	<i>Issued By</i>	<i>Performance Bond</i>	<i>Cash Deposit</i>

(This permit does not relieve the applicant from meeting any applicable requirements of the law or of other public bodies or agencies).

SUPPLEMENTAL SPECIFICATIONS

1. **PERMIT** – The foreman in charge of the work shall have the permit and the approved plans or sketches in his possession on the job at all times.
2. **EXCAVATION AND DISPOSAL OF EXCAVATED MATERIAL** – The City Engineer shall specify if trenches or excavations under or adjacent to the road surface shall be sheeted, shored, and/or braced in such a manner as to prevent cave-ins, loss or settlement of foundation material supporting the pavement. Excavated material shall be stocked in such locations that it does not obstruct vision on the traveled portion of the highway and in such a manner that it will interfere as little as possible with the flow of traffic. Sod and top soil shall be stocked separately from other excavated material. The applicant shall dispose of all surplus and unsuitable material outside of the limits of the highway unless the permit provides for disposal at approved locations within the right-of-way. In the latter case, the material shall be leveled and trimmed in an approved manner.
3. **BACKFILLING AND COMPACTING BACKFILL** – All trenches, holes, and pits shall be filled with sound earth or with sand-gravel if so provided, placed in successive layers not more than 6 inches in depth, loose measure and each later shall be thoroughly compacted by tamping and all backfill subject to check by the controlled Density Method. Sod and top soil shall be replaced and necessary seeding done under the direction of the City Inspector. Sand-gravel backfill material shall consist of approved bank-run sand and gravel or a mixture of approved sand or stone screening with gravel or crushed stone, provided that there shall be a substantial excess of sand or stone screening in the mixture. All of the material shall be of such size that it will pass through a screen having 2½ inch square openings unless otherwise authorized.
4. **CROSSING ROADBED BY TUNNELING** – When the pipe is installed by tunneling, boring, or jacking without cutting the existing pavement, the backfill shall be made by tamping a dry mix of lean concrete into place so as to completely fill any voids remaining around installation. The concrete shall be composed of one part of Portland Cement and 10 parts of sand-gravel by volume. Sand-gravel shall conform to the requirements given in Paragraph 3.
5. **CROSSING BY CUTTING PAVEMENT AND TRENCHING** – When this method is used, the pavement will be saw cut, broken out and removed from the site by the contractor. The contractor must backfill his trench with sand-gravel as specified in Paragraph 3. After the backfill has been thoroughly compacted, the pavement shall be replaced with 6 inches of processed road gravel (M.S.H.D. 22A) stabilized with chloride plus a wearing surface of 2 inches of Hot Plant Mix Asphalt when available. Maintenance of this temporary pavement and replacement with new concrete pavement shall be accomplished by the contractor within 30 days of the cut or within 72 hours of notice by the Department of Public Works and/or Engineering Department.

6. **DEPTH OF COVER MATERIAL** – Pipes shall be placed to a depth that will provide not less than 4 feet of cover between the top of the road way surface and the pipe unless special permission is obtained.
7. **CLEANLINESS OF THE WORK AREA** – All loads shall be trimmed to eliminate the possibility of debris falling in the streets. The contractor shall be responsible for maintaining cleanliness of the streets in the vicinity of his work and haul routes. ***The contractor will be billed for any excess street cleaning required due to his operations.***
8. **TREE TIMMING OR TREE REMOVAL** – (A) Secure permission of the abutting property owners where required. (B) Dispose of all limbs, logs, stumps, and litter in a manner acceptable to the Department of Public Works. (C) Comply with any additional supplemental provisions deemed necessary to protect the interests of the City of Center Line.
9. **INSPECTION** – In all cases the applicant shall notify the Department of Public Works Superintendent when the work will commence so, when necessary, arrangements may be made to have an inspector present while the work is in progress.
10. Any operation in the right-of-way not covered by the above specifications, submitted with this permit, shall be done in accordance with the instructions of the Department of Public Works.
11. **APPROVAL OF THE DEPARTMENT OF PUBLIC WORKS** – All permits must be approved by the Department of Public Works.