



## MRTMA ADULT-USE ESTABLISHMENT PERMIT APPLICATION ADMINISTRATIVE CHECKLIST

**The following listed items must be submitted with each Michigan Regulation and Taxation of Marihuana Act (MRTMA) Permit Application when presented to the City of Center Line. Items not presented at the time of submission of the MRTMA Permit Application will result in the application not being accepted. NOTE: Each permit requested must have a separate application.**

<u>Description</u>	<u>Admin Initials</u>
<input type="checkbox"/> Completed Application	_____
<input type="checkbox"/> Item I. Applicant Information	_____
<input type="checkbox"/> Item II. Property Information	_____
<input type="checkbox"/> Item III. Permit Type (Check One)	_____
<input type="checkbox"/> Grower, Class A <input type="checkbox"/> Grower, Class B <input type="checkbox"/> Grower, Class C	
<input type="checkbox"/> Excess Grower <input type="checkbox"/> Processor <input type="checkbox"/> Safety Compliance Facility	
<input type="checkbox"/> Secure Transporter <input type="checkbox"/> Retailer <input type="checkbox"/> Microbusiness	
<input type="checkbox"/> Item IV. Other Applications for MRTMA Adult-Use Permit(s)	_____
<input type="checkbox"/> Item V. Related Permits	_____
<input type="checkbox"/> Item VI. Additional Information	
<input type="checkbox"/> 1. Complete State of Michigan Pre-Qualification Application ( <i>Digital</i> )	_____
<input type="checkbox"/> Approved?    Date of Approval ( <i>If Applicable</i> ) _____	
<input type="checkbox"/> 2. Application Fee (\$1,500/Permit) Cash/Credit/Other ( <i>Circle One</i> )	_____
<input type="checkbox"/> 3. Addendum A – Criminal History Record Authorization – Owner(s)	_____
<input type="checkbox"/> 4. Addendum B – Owner Information	_____
<input type="checkbox"/> 5. Addendum C – Employee Information ( <i>If Applicable</i> )	_____
<input type="checkbox"/> 6. Government Issued Photo ID(s) Owners & Employees ( <i>If Applicable</i> )	_____
<input type="checkbox"/> 7. Satellite Map of Proposed Location	_____
<input type="checkbox"/> 8a. Business Articles of Organization/Incorporation	_____
<input type="checkbox"/> 8b. Operating Agreement or Shareholder’s Agreement	_____
<input type="checkbox"/> 9. Proof of Property Interest – ( <i>a) Deed or Purchase Agreement; (b) Lease</i> )	_____
i. Lease Agreement	_____
ii. Property Owner Consent to Operate an Adult-Use Establishment	_____
<input type="checkbox"/> 10. Safety/Security Plan ( <i>Must include Architectural Drawings</i> )	_____
<input type="checkbox"/> 11. Property and Liability Insurance Declarations	_____
<input type="checkbox"/> 12. Business Plan	_____

*(Must include Financials of Owner’s w/25% or more financial interest)*

- 13a. Site Plan Drawings *(Proposed)* \_\_\_\_\_
- 13b. Floor Plan Drawings *(Proposed)\** \_\_\_\_\_  
*\*Must include building footprint, all elevations, fencing, security cameras, fire suppression system, electrical, plumbing and disposal systems*
- VII. Background Information *(Must Check One)* \_\_\_\_\_
- VIII. Applicant's Oath \_\_\_\_\_

Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_